

Job Description

Job Title:	BEMS Electrician
Reports To:	Install Team Leader
Department:	Installation
Direct Reports:	None

Purpose of role:

To install building energy management systems to all current electrical regulations and company standards.

Key Responsibilities

Personal

- Follow and promote the Pillinger Values & Behaviours:
 - We do things properly
 - We tell it how it is
 - We work together
 - We take individual responsibility
- Comply with all internal processes & procedures. e.g. H&S, timesheets, expenses.

Engineering

- Installation of bespoke building energy management system including containment and power wiring
- Maintain and update project plans with colleagues to ensure timely and efficient delivery. Plan resource requirements, materials and identify shortfalls at the earliest opportunity.
- Co-ordinate ordering site/van stock with Install Team Leader to minimise financial exposure and maximize cash flow. Make use of internal stock and reduce overall stock held to a minimum
- Preparation of site/project specific H&S documentation

Optional dependant on qualifications

- Testing and Inspection- to ensure that all installations are tested and inspected to the latest regulations. Ensure that test sheets are developed and handed over in a timely manner.

Other duties as may be required consistent with the responsibilities of the post.

Indicative Performance Measures

- Technical: All aspects of project installation are delivered to both Client and Pillinger standards. Responsible for achieving 'zero defect policy' sign off
- Technical: Ensure compliance with Pillinger technical procedures and standards
- Communication: Appropriate and timely telephone and email communication, internally and externally
- Flexibility: Respond to urgent working requirements at short notice

Key Skills and Competencies

- Self-management: Ability to proactively manage own time, plan activities, and prioritise effectively
- Teamwork: Proactively shares knowledge and supports team members
- Technical: Knowledge and skills related to the role
- Quality: Strong focus on quality of results (Doing Things Properly)
- Resilience: Ability to work under pressure in a fast paced environment, dealing with both internal and external clients and contractors.

Experience & Qualifications Required

- A JIB grade of 'Electrician' or higher

Job Description

- 17th Edition qualified
- A good working knowledge of the installation of motive power, controls equipment and accessories

Employee: _____

Manager: _____

Date: _____